

You will need your Social Insurance Number (SIN), Date of Birth (DOB), and your 10-digit Master Student Financial Assistance Agreement (MSFAA) number to complete the registration process.

If you do not have an active MSFAA number, you may be able to generate and use a **temporary** Secure Access Code (SAC) instead.

1. Click on the **Register** button on the **National Student Loans Service Centre (NSLSC)** Homepage.



Embed

View on Twitter

2. Enter your Social Insurance Number (SIN) and click Continue.



Entering your **Social Insurance Number (SIN)** will result in one of four outcomes:

New User Registration – You have applied for a student loan for the first time. You will need to create a new National Student Loans Service Centre (NSLSC) account and submit an electronic Master Student Financial Assistance Agreement (eMSFAA) form. <u>Click here</u> for the New User Registration steps.

Transition User Registration – You were registered with the National Student Loans Service Centre (NSLSC) before April 2018, but haven't accessed your account since then. You will be required to register again using a Sign-In Partner or GCKey. <u>Click here for the</u> <u>Transition User Registration steps</u>.

Already Registered – You have previously registered with a Sign-In Partner or GCKey. A pop-up message on your screen will confirm your registration and provide a link to log in to your NSLSC account.

Continue

If your Social Insurance Number (SIN) cannot be validated – A message will be displayed, indicating that you do not have a National Student Loans Service Centre (NSLSC) account and you will be asked to re-enter your Social Insurance Number (SIN). If you continue to experience issues, please call us at 1-888-815-4514, Monday to Friday, between 8:00 a.m. and 8:00 p.m., your local time.

New User Registration

3. Familiarize yourself with the registration steps and click the Register button to continue.



Click here to view the registration steps for a **Transition User**.

4. There are two ways to continue the Registration process: **Sign-In Partner** allows you to use your online banking credentials via a Financial Institution, or you can choose to use **GCKey**.

Whichever option you choose will determine how you log in to your account in the future.



Sign-In Partner

Sign-In Partner is a credential broker service that acts as a bridge between the Government of Canada and participating credential service providers. **Interac sign-in service** allows you to log in using your existing online banking credentials if you have an account with one of the participating Sign-In Partners (Financial Institutions). If you want to proceed with a Sign-In Partner, select **Continue to Sign-In Partner** and choose your Financial Institution from the list. You will temporarily be redirected from the National Student Loans Service Centre (NSLSC) website to use your Sign-In Partner credentials.



Your Financial Institution may prompt you for some form of Multi-factor Authentication (MFA) to confirm your identity to access the *Interac verification service*. For example, you may need to answer a security question(s) or generate a code to verify your identity.

GCKey

If you want to sign in with GCKey, select **Continue to GCKey**. You can sign up for a GCKey username and password if you do not have one.

- If you have used GCKey before, you can enter your existing GCKey username.
- If you have forgotten your existing GCKey username, you will have to create a new one by clicking the "Sign Up" button.

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Definitions	Frequently Asked Questions (FAQ)	Help
Home → Sign In / Sign Up		
Welcome to GCI	Кеу	
Sign In	Simple Secure	Access
Username: (required)	A simple way to securely a Government of Canada on	ccess line services.
Password: (required)	One username. One password.	
Password	Sign Up	
Forgot yo	Sign In Clear All Your GCKey can be used to Government of Canada on Services.	o access multiple line <u>Enabled</u>
Please	select Exit to leave the GCKey service and return to the Government of Canada online service.	

As part of the Sign Up process for GCKey, you will need to set up Recovery Questions that can be used in the future to reset or recover a forgotten GCKey password. Please keep a record of your security questions and answers. It is also recommended to add your email address to your GCKey profile to recover your GCKey username if you forget it. 5. Once you complete the registration process with either a Sign-In Partner or GCKey, you will be directed to the **Privacy Notice and Terms and Conditions** pages. If you agree to the terms, select "I **Agree**".

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IENU anada.ca > Registration	and Authentication	
Menu	Privacy notice and terms	and conditions
Help	You may want to print this page for future reference	ce since it contains important information.
questions (FAQs)	Registering for the National Student Loans Service	Centre Account
Log Out	To complete the National Student Loans Service Centre (N we have to validate your identity. Identity validation is als registration process of the Canada Student Financial Assis you need to provide:	NSLSC) Account registration and authentication process to a mandatory step to be considered for the online stance Program (CSFA Program). To do so electronically
	 your 10 digit MSFAA number or Secure Access Code your Social Insurance Number; and your date of birth 	2;
	If you do not agree to the Terms and Conditions and do n not be able to register for and use the NSLSC online acco identity validation process, you will not be considered for through another process. Contact the NSLSC for details. Protecting your personal information and privacy is impo	not agree to provide your personal information, you will unt. In addition, if you do not complete this electronic the CSFA Program unless you validate your identity rtant to us.
	The personal information you provide to validate your ide match information in the Social Insurance Registry, Secur cess and at the NSLSC. If the matches are successful, you and Social Development Canada/NSLSC, and you will have through which you may complete and accept your loan a	entity and to register for the NSLSC will only be used to re Key/GCKey and Registration and Authentication pro- will be registered and authenticated with Employment e immediate access to a secure online NSLSC account greement.
	For subsequent visits to the NSLSC online account, you wi password. Unless you choose to change your user ID and information again.	ill be able to log in simply by providing your user ID and password, you will not need to provide your personal
	l agree I disagree	

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Menu

Help

Frequently asked questions (FAQs)

Log Out

Privacy notice and terms and conditions

You may want to print this page for future reference since it contains important information. 8

Privacy notice

The National Student Loans Service Centre (NSLSC) Account personal information collection statement

We are committed to providing measures that respect and value your privacy. This statement summarizes the privacy practices that apply when your online identity registration and authentication for the NSLSC Account has been successful and you can access the online services available through the NSLSC.

Collecting, using and disclosing personal information in relation to this online service is for the administration and enforcement of the Canada Student Financial Assistance Program (CSFA Program) and is authorized by the Canada Student Financial Assistance Act (CSFAA) and the Canada Student Loans Act (CSLA), in accordance with the Privacy Act and Part 4 of the Department of Employment and Social Development Act (DESDA).

The Social Insurance Number (SIN) is collected under the authority of the CSFAA and the CSLA, and in accordance with the Treasury Board Secretariat Directive on the SIN, which lists the CSFAA and the CSLA as authorized users of the SIN. The SIN will be used as a file identifier, and, along with the other information you provide, will also be used to validate your application, and to administer and enforce the CSFA Program.

Administration and enforcement of the CSFA Program means development and operation of the program, including investigations into allegations of wrongdoing, audits, and policy analysis, research and evaluation. These activities may involve the matching of various sources of data that are under the control of the Government of Canada.

If you do not provide your personal information, you will not be able to access this online service.

Your interactions within the NSLSC on-line account are being recorded through a web analytics tool. For more information, please visit www.canada.ca/en/transparency/privacy.html.

Under the provisions of the Privacy Act, individuals have the right to the protection of, access to, and correction of their personal information which is described in Personal Information Bank PPU 030. A detailed description of the Personal Information Banks and instructions for making formal requests about your personal information are outlined in the Info Source publications available at Service Canada Centres or online on the following Web site: www.canada.ca/infosource-ESDC. You have the right to file a complaint with the Privacy Commissioner of Canada regarding an institution's handling of your personal information at www.priv.gc.ca/en/

Questions or comments about how DESDA or the Privacy Act is administered may be directed to the Access to Information and Privacy Coordinator at:

Employment and Social Development Canada Access to Information and Privacy Coordinator Phase IV, Level 12, Mail Stop 1203 140 Promenade du Portage Gatineau, QC K1A 0J9 Telephone: 819-654-6981 Facsimile: 819-953-0659 NC-COMM-ATIP-AIPRP-GD@hrsdc-rhdcc.gc.ca **ATIP Online Request**

Additional information on privacy issues and the Privacy Act in general may also be obtained from the Office of the Privacy Commissioner at 1-800-282-1376.

I agree I disagree You will then be directed to a new page to create your profile. You will need to enter your **Social Insurance Number (SIN)**, and then click **Continue**.

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nada.ca > Registration a	and Authentication		
Мори	Create my profile		
Menu	Create my profile		
Menu Help	Create my profile Enter Your Social Insurance Number		
Menu Help Frequently asked questions (FAQs)	Create my profile Enter Your Social Insurance Number * Social Insurance Number: (required)	Help	

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6. Next, you will need to enter your Master Student Financial Assistance Agreement (MSFAA) number or temporary Secure Access Code (SAC), Date of Birth, and set up 5 Security Questions and Answers. This will link to your selected Login option (Sign-In Partner or GCKey) with your NSLSC account.

Your 10-digit MSFAA number is issued by your Province and is required to complete the online registration. If you are unable to locate your MSFAA number, call us at 1-888-815-4514. Our agents are available to assist you Monday to Friday, from 8:00 a.m. to 8:00 p.m., your local time.

If you are a Transition User, you will be required to generate a temporary Secure Access Code (SAC) as part of the registration process. This code can be used instead of the Master Student Financial Assistance Agreement (MSFAA) number. <u>Click here for more information on how to generate a temporary SAC.</u>

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MENU 🗸					
Home > Registration and Aut	hentication				
Menu	Create my profile				
Help	Please complete your profile information to registe	er. This infor	mation will allow	National Student	Loans
Frequently asked questions (FAQs)	Service Centre to communicate important message	es and notifi	cations to you.		
Log Out	* Master Student Financial Agreeement (MSFAA) or Temporary Secure Access Code (SAC) (required)				Help
	* Date of Birth (required)	Year	Month	Day	
				•	Help
	Security questions				
	* Question 1 (required)				
	What is the first name of the person you went to your	prom with?	•		
	* Answer 1 (required)				

For your 5 Security Questions, you can select the question of your choice from a drop-down list. Please select questions that are relevant to you and enter answers that you can easily recall. **The answers are case-sensitive.**

After entering your Master Student Financial Assistance Agreement (MSFAA) number (or Secure Access Code (SAC)), Date of Birth and 5 Security Questions, click **Continue** to confirm your profile.



Please take a moment to review your profile.

- You may want to keep a record of this page including all your security questions and answers for future reference.
- You will be required to answer 3 of your 5 security questions anytime you change your Sign-In Partner or GCKey username or switch the sign-in method to your National Student Loans Service Centre (NSLSC) account.

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me > Registration and Au	thentication	
Menu	Confirm my profile	
Help	Please take a moment to review your profile. If you a	are satisfied with the information provided, please Continu
Frequently asked	Master Student Financial Agreeement (MSFAA) o	r Temporary Secure Access Code (SAC)
questions (FAQs)	Date of Birth	
Log Out		
	Security questions	
	Question 1: What is the first name of the person y Answer: steve	you went to your prom with?
	Question 2: What is your favourite charity? Answer: sickkids	
	Question 3: What is your favourite sport? Answer: baseball	
	Question 4: What is the middle name of your olde Answer: joseph	st sibling?
	Question 5: In what city or town did your mother Answer: toronto	and father meet?
	For more information visit the help guide.	
	You may wish to print this page for future reference information on recovering your account.	and keep it in a safe place since it contains important
	Submit Back	

If you are satisfied with the information you provided, please click **Submit**. If you would like to edit the information, click **Back**.

7. Multi-Factor Authentication (MFA)

The Government of Canada implemented Multi-Factor Authentication (MFA) for all GCKey and Sign-In Partner users, that allows a user to confirm their identity. You will be required to enter a one-time security code before gaining access to your secure National Student Loans Service Centre (NSLSC) account. This step is mandatory to complete the login process.

You have 3 Multi-Factor Authentication (MFA) options to choose from:

- Register with Text message (SMS)
- Register with a Voice message
- Register with Passcode Grid

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nada.ca > Registration and	d Authentication				
Menu	Secure your account				
Help	We are committed to protecting your personal infor	mation. To improve privacy and security, you have to registe			
Frequently asked	for multi-factor authentication. This mandatory step is an enhanced security measure for your Government of Canada (GC) online account. We will ask you to authenticate your account each time you sign in.				
questions (FAQs)	To register for multi-factor authentication, choose o	ne of the following options:			
	 Passcode Grid: You may use the Passcode Gri code. The Passcode Grid is a table similar to a to validate access to your account. Select a security method 	d option if you can't use a telephone to receive a security Bingo card. We will ask you for a security code combination Voice Passcode			
	message	message Grid			
	Register with SMS Regi	Register with Passcode Grid			

Text Message (SMS)

You can register with your smartphone number to receive a security code by SMS text message. If you have an international phone number, please choose the appropriate country from the drop-down menu and enter your phone number without the country code.

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IENU	Authentication
Menu	Multi-factor authentication
Help	Register with SMS (text message)
Frequently asked questions (FAQs)	Enter your cell phone number to register for multi-factor authentication. You must be able to receive SMS.
Log Out	Standard message and data rates may be charged by your service provider.
	* Country (required)
	CANADA ~
	* Phone number (Enter your 10 digits North American phone number (e.g.: 0123456789). For international phone numbers, select the country and enter the phone number without the country code.) (required)
	* Confirm phone number (required)
	Continue Back

Voice Message

Similar to the SMS text message option, you can register with your landline phone number to receive a security code by phone call. If you have an international phone number, please choose the appropriate country from the drop-down menu and enter your phone number without the country code.

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<u>Canada.ca</u> > Registration	and Authentication	
Menu	Multi-factor authentication	
Help	Register with voice	
Frequently asked questions (FAQs)	Enter your cell phone or landline number to register for mult	ti-factor authentication.
Log Out	Standard message and data rates may be charged by y	your service provider.
	* Country (required)	
	CANADA ~	
	* Phone number (Enter your 10 digits North American phone number (e.g.: 01 select the country and enter the phone number without the (required)	23456789). For international phone numbers, country code.)
	* Confirm phone number (required)	
	Continue Back	

Passcode Grid

You may use the unique Passcode Grid option if you are unable to use a telephone to receive a onetime passcode sent by the authenticator app, SMS, or automated voice message. You will need to save or print this grid for future use. When you sign in, you will be asked to enter a combination of values from your unique Passcode Grid.

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Frequently asked questions (FAOs)	With this option			d scode Grid a	eated just f	for you. You wil	I need to save o	r print it
Log Out	future use.		unique r us.		cutcu just i			i princic
5	The Passcode Gric When you sign in,	d is a table made you will be asked	up of numb d to enter a	ered rows a combinatior	nd lettered of values f	columns, with rom the Passco	unique values in ode Grid.	each cell
	How to use you	ur Passcode Grid	i					
	Serial * Enter (E_2) Con	number of your Pass the security code for [C,4] [E,4] tinue Back	code Grid: 095	5458 ng coordinates	. (required)			
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	1	4E2	L9J	L75	D Y7z	E YJX		
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	1 2 3	4E2 KLK 6SY	L9J UA8 XA2	L75 XRE 6K6	D ¥7Z EJZ 4U6	E YJX KJ5 Y58		
	1 2 3 4	4E2 KLK 6SY 5ZS	L9J UA8 XA2 EEH	L75 XRE 6K6 US5	D ¥7Z EJZ 4U6 7EQ	E YJX KJ5 Y58 RH6		
	1 2 3 4 5	4E2 KLK 6SY 5ZS QJR	L9J UA8 XA2 EEH YSJ	L75 XRE 6K6 US5 XLF	D ¥7z EJZ 4U6 7EQ 58H	E YJX KJ5 Y58 RH6 ZW5		
	1 2 3 4 5	4E2 KLK 6SY 5ZS QJR	L9J UA8 XA2 EEH YSJ	L75 XRE 6K6 US5 XLF	D ¥7Z EJZ 4U6 7EQ 58H	E YJX KJ5 Y58 RH6 ZW5		

Once you complete the registration process and have set up the Multi-Factor Authentication, you will have access to your NSLSC account. From there you can update your personal information and manage various aspects of your student loan.



Thank you for registering your NSLSC account!



Transition User Registration

3a. If you were previously registered with the National Student Loans Service Centre (NSLSC) (prior to April 2018), but haven't accessed your account since then, you will need to re-register. Familiarize yourself with the registration steps and click **Continue Registration Process**.



3b. Verify you are an existing account holder by using your **NSLSC account username and password**. If you do not remember these credentials select **Click here to continue to register**.

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What's New	Managing Your Money 🗸	Managing Your Loan 🗸	Repaying Your Loan 🗸	Resources 🗸		Register	Login
Home + Acco	ount Holder Verification						
Accol	unt Holder Ve	rification	your username and passwo	ord			
Accou	unt Holder Ve u have an existing account wi (required)	rification th the NSLSC by entering	your username and passwo	ord	or		
Accol Verify that you * Username(* Password(unt Holder Ve u have an existing account wi (required) (required)	th the NSLSC by entering	your username and passwo Forgot y passwor Have a stur NSLSC onl	ord rour username and/o rd? dent loan/grant but do not l line account?	or have a		

3c. Upon clicking **Click here to continue to register**, you will be directed to a new page to enter your **Date of Birth** and **Social Insurance Number (SIN)**.



3d. Generate My Secure Access Code (SAC). The Secure Access Code (SAC) will be sent to the email address on file with your account. If you used your username and password in the previous step, you will have the opportunity to update your email address on file.



Continued on next page

It can take a few minutes to receive the email containing your temporary **Secure Access Code (SAC)**. If you can't find the email, please try the following:

- Check your Spam and Junk folder
- Search your email for messages from info@nslsc.ca with the subject line Your secure Access Code/Votre code d'accès sécurisé

This code is only valid for a single use and **expires after one hour**. If this code expires, you must generate a new one.

3e. Enter the Secure Access Code (SAC) you receive via email on the website and select **Continue**. Keep this code handy as it will be required again during **Step 6** of the registration process.

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What's New	Managing Your Money 🐱	Managing Your Loan 🗸	Repaying Your Loan 🗸	Resources 🗸	Register Login
<u>Home</u> → You	r Temporary Secure Access	Code	<i>n</i>		
Email Addre TPLT@ZFA Generate M	ss V.GA Iv Secure Access Code	Update Emai	Address on File	, ou gonorato n	
⊘ Your Se	cure Access Code has been	generated and will be sent	to your email.		
Enter the term within one ho Enter Secure	porary Secure Access Code our from when it was generate e Access Code (required)	that you received. Keep th ed.	is code handy as you wil	need it during the	e registration process. This code will expire
Continue	Resend Secure Access Co	ide			

Once you have successfully entered your Secure Access Code (SAC), <u>click here to return to Step 4</u> of the Registration Process.